**GP6 Resources**

**F1: Safeguarding Concern Form**

If you have immediate concerns about someone’s safety, please contact the police or your Local Authority Children or Adult Social Care Services (England) or your Local Safeguarding Board (Wales).

* Please fill in this form with the information available within 24 hours after becoming aware of a safeguarding concern and send it to your Synod Safeguarding Officer (SSO).
* Please provide as much detail as you can but don’t worry if you can’t complete all sections. It is more important to send the form promptly to the SSO who will then follow it up and obtain more information.

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| **Synod** |  | **Church** |  |

**1. What the concern is about**

Does the concern relate to: (tick any that apply)

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| --- | --- | --- | --- | --- |
| Current events |  | Past events | |  |
| Domestic abuse | |  | Adult safeguarding concern | | |  |
| Child safeguarding concern | |  | Other concerns about someone’s behaviour but no specific individual at risk[[1]](#footnote-1) | | |  |

**2. Who is involved**

Details of individuals who have been harmed / at risk of harm

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| Name, age, where they live |

Details of person suspected of causing harm/presenting a risk to others

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| Name and relation to any individuals at risk  Does the person attend church? If so, are they a church worker or elder? |

Details of other significant people involved (e.g. family members, carers)

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**3. What has happened**

Please tell us what you are worried about, what happened, when and where it happened

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How did the information come to light?

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| For example, something you saw or heard, victim disclosure, information from other organisation |

If the events happened in the past, do you think there is an ongoing risk to anyone now? Y/N

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| --- |
| If, yes, please give details. |

**4. Who else knows about the concern**

Have any statutory services or other organisations been informed of these concerns?

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| If yes, please give names and contact details if possible. |

Are there other people in the church/family/wider community who know about it?

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**5. Consent for information to be reported**

For children: have parents/carers/guardians given consent for this information to be reported? Y / N If not, reason for no consent:

For adults: Has the individual given consent for this information to be reported? Y / N

If not, reason for no consent:

**6. Any other relevant information**

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| --- |
| Anything else you think it would be helpful for us to know about this situation. |

**7. Your details**

Name: Church role:

Signature: Date:

Email address: Phone number:

1. For example, radicalisation, concerns about online behaviour, accessing indecent images. [↑](#footnote-ref-1)