**UNITED REFORMED CHURCH ('The Church')**

**Initial Agreement to be signed by both parties**

**Date:**

**On behalf of the Church:**

**(contact details)**

**Organisation hiring the premises ('The Hirer')**

**Name and address**

**Name of contact person if different from above.**

**Details of the church premises to be used:**

**Dates and times required:**

**Amount of hire charge:**

|  |  |
| --- | --- |
| ***I confirm that I have provided the Hall Bookings Person with a copy of:*** | Tick as appropriate |
| 1. My current Public Liability Insurance Policy |  |
| 2. A copy of the Safeguarding Policy **OR tick box below** |  |
| 3. I wish to adhere to the terms and conditions of the Church's  Safeguarding Policy (a copy will be given to you) |  |
| 4. I confirm that I am not required to register with OFSTED for  outside of school registered childcare (if appropriate). |  |
| **I AFFIRM AND CONFIRM AS ABOVE THAT I HAVE RECEIVED A COPY OF THE TERMS AND CONDITIONS GOVERNING THE HIRE OF THE CHURCH PREMISESS AND I WISH TO HIRE THE PREMISES ON THESE TERMS.**  **Signed (The Hirer)**  **Date**  **Signed on behalf of the Church**  **Date** |  |